

### 18<sup>th</sup> January 2023 Meeting (Microsoft Teams) – Minutes

|    | Item   | Update from previous meeting  | Actions & Recommendations | Who |
|----|--|---|---------------------------|-----|
| 1. | <b>Attendees, Apologies &amp; Introductions</b>                |   |                           |     |
|    | <b>Present</b>   | Sarah Dearden (WC) Bill Parks (WCC) Tony Jackson (WC/WTC) Phil Holihead (ChapPC) Vanessa Sturmeay (HIKPC) Andrew Davis (WC) Kate Plastow (LDPC) Dave Ball (CorPC) Sarah Jefferies (MBHCPC) Anthony Potter (BishPC) Paul Millard (WCROW) Len Turner (WTC) Simon Wager (MBPC) Jamie Fagon (UDPC) Tom Dommett (WTC) Mark Button (HKIPC) Nigel Linge (ROWVOL) |                           |     |
|    | <b>Apologies</b>   | Heather Parks (SVPC)<br>Denise Nott (WC)  |                           |     |
| 2. | <b>Notes of the last meeting (5<sup>th</sup> October 2022)</b> |   |                           |     |
|    |  | The minutes of the previous meeting held on the 8 <sup>th</sup> October 2022 were accepted and agreed.  | Noted and agreed.         |     |

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| <b>3.</b> | <b>Finance</b>  |  |  |     |
|           |   | <p><u>Financial position at January 2023</u></p> <p>(a) 2022-23 allocation = £30,452.00<br/>           (b) 2021-22 underspend = £30,408.52<br/>           (c) 2022 -23 3<sup>rd</sup> party Contributions<br/>           £13,285.67<br/>           (d) Total Budget for 2022-23 = £74,146.19<br/>           (a+b+c)<br/>           (e) Scheme commitments 2022/23 =<br/>           £56,297.89<br/>           (f) Current Balance = £17,848.30 (d-e)</p> <p>Refer to attached finance sheet.</p>  | Noted and agreed.  |     |
| <b>4.</b> | <b>Priority Scheme List</b>   |  |  |     |
| 4.1       | <p><b>17-20-7</b> (03/02/20)<br/>           High Street, Maiden<br/>           Bradley.</p> | <p>Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000.</p> <p><b>Agreed</b> – Allocate £7000, PC 25% of cost. 20mph speed limit assessment finalised. Two of the three routes assessed do not meet the criteria, however High Street is borderline and therefore an additional traffic survey is currently being conducted to determine if High Street meets the criteria.</p> <p><b>Update:</b> Maiden Bradley PC commented on the positive effects of the village gate installation so far and expressed the local community look</p> | <p><b><u>Discussion</u></b></p> <p>Village Gates and nameplate complete. 20mph ordered.</p> <p><b><u>Action</u></b></p> <p>Invoices to be issued to PC</p> | SD  |

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|     |  | forward to the installation of the 20mph speed limit in due course.   |   |     |
| 4.2 | <b>17-21-3</b> (08/02/21)<br>Park Lane, Heytesbury | <p>There are two 30 mph speed limit signs at either end of Park Lane and the chicane at Riverbank, Mill Farm and Heytesbury Mill experiences a lot of traffic and walkers. The Parish Council would like to establish whether safety signs could be installed to warn car drivers. This area is often used as a diversion when accidents occur on the A36 and many vehicles are not aware of the tight bend or that larger vehicles struggle to get through.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p> <p>Cost estimate £1,000 (CATG £750, PC £250)<br/>Group agreed top priority and implement.</p> <p><b>Update:</b> Works anticipated to be completed on site imminently.</p> | <p><b><u>Discussion</u></b></p> <p>Can be removed once invoice issued.</p> <p><b><u>Action</u></b></p> <p>Invoice to be issued.</p> | SD  |
| 4.3 | <b>17-21-4</b> (12/02/21)<br>Heytesbury village    | <p>The village of Heytesbury has many young families using buggies and the elderly population using buggies finding it difficult to navigate hard footpaths to get to local facilities and the school. Some work has been done in dealing with overhanging hedges, but the Parish Council would like to know if there is the possibility of a review in the village generally with advice on what might be possible to make transfer routes easier.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p>  | All complete can be removed.  | SD  |

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|     |  | <p>Cost estimate £4,500 (CATG £3,375, PC £1,125) Group agreed top priority and implement.</p> <p><b>Update:</b> All works complete on site. Invoice sent out – Cost increase due to multiple site visits and inflation rise in construction works/materials. HPC request payment only of original contribution agreed £1,125 and LHFIG to fund additional costs (approx. £455.20).</p>   |   |     |
| 4.4 | <b>17-19-2</b> (23/09/19)<br>A36 / B390 Knook & Heytesbury             | <p><b>24/2/21</b> Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.</p> <p>Attended site meeting with Cllr Parks and have agreed some minor road marking improvements at the junction. Please see attached proposal plan with a cost of approx. £800 (CATG £600, PC £200) Group agreed to make top priority and implement.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.</p> | <p><b>Discussion</b></p> <p>Drawing to be double checked, extension of double white line and tuck in arrow. Implementation weather dependant.</p> <p><b>Action</b></p> <p>Drawing to be checked, invoice for PC</p> | SD  |
| 4.5 | <b>17-21-10</b> (21/6/21)<br>Corsley, Sturford Lane junction with A362 | <p>This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the</p>   | <p><b>Discussion</b></p> <p>Bracket complete. Yellow lines gone down instead of white. PC (DB) happy to keep the yellow.</p> <p><b>Action</b></p> <p>Invoice PC</p>   | SD  |

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|     |  | <p>Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter.<br/>Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>Second site meeting undertaken in Dec 2021. Agreed proposal. Please see plan at end of agenda. Revised estimate £1,200 (CATG 75% = £900, PC 25% = £300).</p> <p>CATG allocated £900 funding. Corsley PC confirmed contribution.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion. Signing bracket on order awaiting delivery.</p>   |   |     |
| 4.6 | <b>17-21-15</b> (7/9/21)<br>Crockerton, A350 – dropped kerbs | <p>On the A350, directly opposite Five Ash Lane, the footpath has no dropped kerb on one side, where it passes over the private road, making it impossible for wheelchair and mobility scooter users to travel between Longbridge Deverill and Warminster. It is also difficult for those pushing pushchairs and prams.<br/>Request for dropped kerbs to be installed.<br/>Group agree to move to priority 2 until space becomes available on priority 1 list.<br/>LDPC have provisionally set aside £300 contribution pending formal estimate when this issue reaches priority 1 list.<br/>Group agreed to move to priority 1 and allocate ballpark estimate of £1,000.</p> <p><b>Update:</b> Order placed with contractor with anticipated completion December 2022.</p> | <p><b><u>Discussion</u></b></p> <p>All works complete.</p> <p><b><u>Action</u></b></p> <p>PC to be invoiced</p> | SD  |

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| 4.7 | <b>17-21-17</b> (6/10/21)<br>Horningsham,<br>Heavens Gate car park   | <p>Regular visitors to the Longleat Estate often park at the free car park across the road from the access path to Heaven's Gate. This is a dangerous crossing for pedestrians with traffic often approaching at dangerous speeds, seemingly unaware of the potential hazard of cars slowing to turn into the car park and numerous pedestrians.</p> <p>The Parish Council has been approached with asking if there is any possibility of applying for some safety measures, such as road markings and warning signs.</p> <p>Group agreed to move to priority 1 and allocate £1,000. PC to confirm contribution.</p> <p>Horningsham PC have confirmed Longleat Estate have provided permission for the signs to be erected in the verge.<br/>Horningsham PC have confirmed contribution now.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion. Signing on order awaiting delivery.</p> | <p><b><u>Discussion</u></b></p> <p>Signs and line on order, signs imminent, Lining weather dependant.</p> <p><b><u>Action</u></b></p> <p>Chase contractor and invoice PC</p>      | SD  |
| 4.8 | <b>17-21-14</b> (16/8/21)<br>Upton Scudamore,<br>A350 – Bus shelters | <p>The two bus shelters on the A350 at Upton Scudamore towards Warminster and Westbury, have no sides and passengers waiting are open to all the elements on a fast and busy road. It has become more apparent as School children now have to get the bus as opposed to a taxi pick them up.</p> <p>KD explained costs in region of £6,000-£7,000 and maintenance liability of replacing bus shelters.</p>  | <p><b><u>Discussion</u></b></p> <p>Order placed.<br/>Costs confirmed as £8,464<br/>LHFIG (75%) = £6,348<br/>USPC (25%) = £2,116</p> <p><b><u>Action</u></b></p> <p>Invoice PC</p> | SD  |

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|     |  | <p>USPC have reviewed installation/maintenance costs and confirmed they wish to initially proceed with one shelter on the Warminster bound side of A350.</p> <p>Group agreed to move to priority 1 and allocate £5,250 with 25% contribution from USPC £1,750 confirmed.</p> <p><b>Update:</b> Progress this scheme with the bus shelter company. Ensure the specification requested by USPC is viable and order the works in due course.</p>   |  |       |
| 5.  | <b>Pending Schemes</b>   |   |  |       |
| 5.1 | <p><b>6661</b> Codford High Street. Signs to Lyons Seafood</p> | <p><b>18/06/20</b> Sign proposals to be submitted to HE for approval and agreement.<br/> <b>12/11/20</b> Awaiting response from HE. MR to resubmit proposal.<br/> <b>24/02/21</b> KD chased contact at HE for a response via email 10/2/21, awaiting response.<br/> <b>29/6/21</b> KD chased contact at HE for a response via email, awaiting response.</p> <p>Codford PC have responded to confirm this is still an issue therefore KD has chased HE again for a response on 12/10/21. HE response received and sent to PC for review. PC have confirmed they wish to proceed with the HE 3<sup>rd</sup> party works team process for this signing request. KD has asked HE to outline process and next steps.</p> <p><b>Update:</b> As a result of correspondence from National Highways, site visit to investigate addition of advance direction signs to be</p> | <p><b><u>Discussion</u></b></p> <p>With National Highways.<br/>Possible site is closing down</p> <p><b><u>Action</u></b></p> <p>Find out if site is closing down, let SD know.</p> | CodPC |

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|     |  | undertaken. New proposal to be submitted to National Highways for consideration and costings.   |  |     |
| 5.2 | <b>17-21-2</b> (22/01/21)<br>Junction off High Street to Cherry Orchard, Codford | <p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p> <p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of Cherry Orchard and discussed options. Potential proposal to install a directional parking sign at the High Street junction with Broadleaze leading to the village hall car park to encourage more use. Ball park estimate in the region of £500. Contribution confirmed.</p> <p><b>Update:</b> sign on order, awaiting delivery.</p> | <p><b><u>Discussion</u></b></p> <p>Sign on order</p> <p><b><u>Action</u></b></p> <p>Invoice PC</p>                           | SD  |
| 5.3 | <b>17-21-16</b> (26/9/21)<br>Sutton Veny - SIDs                                  | The Parish Council are looking into purchasing a Speed Indicator Device that would be able to be moved across four different locations in the village. At this stage we are just trying to ascertain the cost of erecting four suitable poles on the verge at the side of the highway, close to   | <p><b><u>Discussion</u></b></p> <p>New SID policy out to consultation. Metrocounts now up and running again but backlog.</p> |     |



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|     |  | <p>the entrances of the village within the 30mph speed limit.</p> <p>Sutton Veny PC have met with Denise and Martin Rose and got quotes for SIDs. PC meeting early February to agree budget and confirm supplier. Nicki Spreadbury Clew confirmed they applied for SID and installation works all through Area Board grant, effective and speedy process.</p> <p><b>Update:</b> New survey locations agreed with SVPC and requested with Traffic Survey Team. No surveys are undertaken during school summer holidays. KD chased Traffic Survey Team for timescale 20/09/22. There is currently a delay with all Traffic Surveys due to contractual issues as explained in the email sent to Town and Parish Councils on 20/09/22.-Continue to chase surveys-SID procedure any updates?</p> | <p><b>Action</b></p> <p>Chase surveys</p>  | SD  |
| 5.4 | <b>17-21-18</b> (6/10/21)<br>Horningsham village hall/Water Lane – virtual footway | <p>It has been brought to the attention of the Parish Council that pedestrians walking out of the village hall are now in danger due to the increased volume and speed of the traffic. It is requested that a white line be put in as a virtual footpath outside the hall as there is enough width within that road area to implement it.</p> <p>Site meeting with Cllr Parks on 23.6.22 Virtual footway not viable at this location as it does not link to any existing infrastructure. Edge line road markings agreed on site, proposal plan attached. Estimate in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.</p>   | <p><b>Discussion</b></p> <p>Lining -weather dependant</p> <p><b>Action</b></p> <p>Invoice PC</p> | SD  |

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|     |   | <b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.  |  |                          |
| 5.5 | <b>17-22-1</b> (14/01/22)<br>Corsley A362 Village gates | <p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including very heavy HGV's. There are two stretches of the A362 which have 40mph limits. An analysis of DFT data shows that within those two areas there are 4 'hot spots' for RTA's. These are at or near The White Hart, The Royal Oak, Deep Lane and the intersection of the 40mph and 50mph limits near Sturford House.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install three standard village gates with associated signing work is in the region of £4,600 (LHFIG = £3,450, 25% contribution = £1,150). Agreed by all.</p> <p><b>Update:</b> Works order placed with contractor. Anticipated completion by end of financial year.</p> | <p><b>Discussion</b></p> <p>Works ordered.<br/>Not part of LHFIG works but Councillors to discuss SID policy consultations away from LHFIG.</p> <p><b>Action</b></p> <p>Mark works out on site, invoice PC</p> | <p>Various</p> <p>SD</p> |
| 5.6 | <b>17-22-2</b> (14/01/22)<br>Corsley A362 SID posts     | <p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including many 6 and 7 axle HGV's. There is currently an 18t limit westbound but no weight limit eastbound. There are two stretches of the A362 which have 40mph limits.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two SID sockets is in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.</p> <p><b>Update:</b> There is currently a delay with all Traffic Surveys due to contractual issues as</p>  | <p><b>Discussion</b></p> <p>Metrocounts ordered.</p> <p><b>Action</b></p> <p>Wait for results</p>  |                          |

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|     |   | explained in the email sent to Town and Parish Councils on 20/09/22.<br>BP/CPC to Lobby MP support to raise these concerns at a national level.  |   |     |
| 5.7 | <b>17-22-3</b> (19/01/22)<br>Corsley A362 horse warning signs | <p>Horse riders using Bridleways Cory 2 and Cory 41 must negotiate crossing the A362. The crossing is on the straight section of road between Corsley Heath and Long Hedge which is national speed limit. It is a popular overtaking spot where traffic is at its fastest. To exit Cory 41 riders, have a limited view and need to advance to the road edge to see approaching traffic. The hedges, especially spring to autumn block the riders view of the road and drivers cannot see the Bridleway. Because of this many local riders are too scared to use the Bridleways for fear of the very real risk of an accident at the road crossing.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two warning signs is in the region of £1,200 (LHFIG = £900, 25% contribution = £300). Agreed by all.</p> <p><b>Update:</b> Works order placed with contractor. Anticipated completion by end of financial year.</p> | <p><b>Discussion</b></p> <p>Works ordered</p> <p><b>Action</b></p> <p>Mark out on site. Invoice Parish Council.</p> | SD  |
| 5.8 | <b>17-22-4</b> (13/2/22)<br>Bishopstrow SID deployment        | <p>Bishopstrow Village is situated on the main route between the Wylve Valley Villages, Sutton Veny, Corton etc, and Warminster. In particular it is the main route between the town and the villages for access to the popular primary and secondary schools in the area and to the Sutton Veny Trading Estate. The village has had an active Speed Watch group for several years, despite their efforts there</p>  | <p><b>Discussion</b></p> <p>Works ordered</p> <p><b>Action</b></p> <p>Invoice Parish Council.</p>                   | SD  |

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|  |      | <p>remains a high incidence of speeding through the village.</p> <p>The Parish Meeting wish to purchase a Speed Indicator Device that would be moved between up to 3 sites on the Sutton Veny Road through the village. This request is for approval of the sites and for funding for the installation of the poles to mount the device.</p> <p>SID deployment can only take place in locations where traffic surveys have highlighted it meets the criteria for intervention. Location 1 and 3 do not meet the criteria for SID deployment following the results of the recent traffic surveys. Where sites meet the criteria a ballpark estimate for each SID socket is in the region of £500 each.</p> <p><b>Update:</b> BPC contacted KD to confirm that one requested location (site 3) in the northerly direction is eligible and so would like to request approval and funding to implement one site. Cost estimate for one site is approx. £500 (LHFIG £375, BPC £125). Bishopstrow PC commented on north bound site meeting current SID criteria. Request group to consider funding for infrastructure to install SID at this one location.</p> <p>Also commented that PC have written to chief constable regarding CSW and await a response.</p> <p>Cllr Parks and Cllr Davis both support this proposal. Group are supportive and agreed funding to proceed. Bishopstrow PC confirmed contribution.</p> |                           |     |

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| 5.9  | <b>17-22-5</b> (08/06/22)<br>Upper Deverills<br>Signing Improvements      | <p>The Parish has recently published a Parish Plan. This has highlighted that traffic, including road safety on the B3095 and the reduction of HGV traffic is the greatest concern for residents.</p> <p>Residents have a range of traffic related concerns. These include the sheer volume of traffic, speeding on the B3095 through villages and between villages, speeding on other unclassified roads, safety for all road users, safety on narrow bends, damage to verges and HGV related problems.</p> <p>The Parish Council recognises that the problems are widespread but is not clear on the most appropriate set of measures to tackle this.</p> <p>The Parish Council would like to meet Wiltshire Council Officers on site and to visit the B3095 and other unclassified roads and discuss the options that might be available to help the villages address the traffic problems.</p> <p><b>Update:</b> Site visit undertaken during August 2022. Draft signing and road marking proposal subsequently submitted to UDPC for review. I have had confirmation from Jamie Fagan that these will be reviewed at the October PC meeting and report back at the next meeting in Jan 23.</p> | <p><b>Discussion</b></p> <p>PC to decide what they want to implement.</p> <p><b>Action</b></p> <p>PC to let SD know final requirements for design and costs.</p> | UDPC (JF) |
| 5.10 | <b>17-22-6</b> Warminster,<br>Chapel Street & Bread<br>Street HGV traffic | <p>Residents face issues in both Chapel Street and Bread Street. They detailed examples the corner buildings on entry and exit from the two roads being visibly damaged as the vehicles turn into them, given the tight turns.</p> <p>Details were given of these heavy goods vehicles being mere millimetres from the cottages' frontage on one side of the road and parked cars on the opposite side. It was felt that this was</p>   | <p><b>Discussion</b></p> <p>Sign designs to be completed for next LHFIFG meeting</p> <p><b>Action</b></p> <p>Produce design and costs for next meeting</p>       | SD        |

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|      |  | <p>highly dangerous as this meant that residents could not exit their homes and windows that open outwards had to be kept closed in order that they were not broken off by the large vehicles. One heavy goods vehicle had become stuck in the street which meant that residents had to be contacted and climb in through the boot of their cars, climb over the seats to then reverse their cars out to enable the lorry to have enough room to manoeuvre out of the street.</p> <p>Residents request improved signage to restrict heavy goods vehicles from both roads. They asked for Improved signage indicating narrow roads and not suitable for HGV'S: Chapel Street, Bread Street and part of Bradley Road.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Draft signing proposal attached to agenda for discussion. Cost estimate £800 (LHFIG £600, WTC £200). Suggest Bradley Road overhanging trees be cut back via maintenance team through MyWilts App.</p> <p>Group agreed to support this proposal and allocated funding to implement. Warminster TC confirmed contribution.</p> |  |                        |
| 5.11 | <b>17-22-7</b> Warminster Deverill Road waiting restrictions | <p>The junction of Deverill Rd and Marsh Street. This is a very busy junction with cars, buses, tankers, vans and refuse collection lorries using it daily. Often, residents and customers at the Bell and Crown public house park very close to the junction- well within 10 metres - and it makes it difficult to manoeuvre at the junction.</p> <p>It is suggested double yellow lines are needed in that area, close to the junction, and on the</p>  | <p><b><u>Discussion</u></b></p> <p>On TRO 2022/23 list</p> <p><b><u>Action</u></b></p> <p>Finalise TRO list.<br/>Investigate white barking policy (currently being re-written)</p> | <p>SD/TD</p> <p>SD</p> |

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|      |   | <p>brow of the slight rise just past the garages on Marsh St, and on the hedge-lined part of the road so as to avoid people parking where access to the junction is restricted.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Group to decide if they wish to fund a waiting restrictions review across the Warminster LHFIFG area and whether to include this location into the batch for advertising in due course. Cost estimate for WR Review in the region of £7,000. Group discussion regarding pros and cons of allocating a sum of funding from the budget to carry out a batch of waiting restriction amendments across the Warminster LHFIFG area. Group agreed funding for WR review. Also see spreadsheet of historic requests attached to end of the minutes for information, which will be included.</p> <p>Cut off date for WR requests is today's meeting. WTC to submit remaining requests imminently.</p> <p>Cllr Parks commented that the group needs to make contributions towards the WR review as fair as possible.</p> <p>KD explained there is a legal process to undertake which is costly and lengthy. Regardless of the review being started this financial year the restrictions if approved are likely to be implemented during 2023/24</p> |   |     |
| 5.12 | <p><b>17-20-16</b> (original request No.)<br/>Warminster Factory Lane HGV movements</p> | <p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, more recent concerns raised again by resident for this issue to be investigated again. –</p>   | <p><b><u>Discussion</u></b></p> <p>Works ordered.</p> | SD  |

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|      |  | <p>Warminster TC do not support re opening issue Cllr Fraser commented without wall this would still be an issue. Wall erected by resident on highway land. Cllr Jackson agreed with Cllr Fraser and commented with store reopening more traffic and parking evident. Group agreed to reopen project to investigate signing. WR request to be submitted by WTC and looked at as per 7.1 above at next meeting. Cllr Fraser and Cllr Jackson to meet with me to discuss with issues 6.2, 6.3 raised above.</p> <p>Site visit undertaken during September 2022. Draft signing and road marking proposal attached to agenda for discussion. Cost estimate £1,000 (LHFIG £750, WTC £250). NB: Any extension to waiting restrictions on West Parade would be advertised within WR review batch as mentioned in 5.13 above.</p> <p><b>Update:</b> KD explained recent correspondence with property owner and damage reported. DN confirmed the illegal wall has been in situ for many years and without it the property would be likely to gain further damage. Cllr Parks, Cllr Davis and WTC supports revised proposal.</p> <p>Group support proposal and allocated funding to proceed.</p> <p>Extension to WR on West Parade to be included in WR batch as stated in 5.13 above.</p> |  |     |
| 5.13 | 17-22-8 Upton Scudamore – A350 Bus Shelter | <p>As per 17-21-4</p> <p>Shelter order with 17-21-4</p>   | <p><b><u>Discussion</u></b></p> <p>Shelters ordered 12-14 week lead in time.</p> |     |



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| 5.14 | <b>17-22-9</b> A350 Longbridge Deverill - pedestrian safety | <p>Pedestrians are finding it increasingly challenging to cross the A350 safely at the busy junction of the George Inn/Petrol station/Sand St junction. The volume of traffic measured by SID from 19/7 to 26/7 heading south averages 8437 per day and from 26/7 to 8/8 heading north averages 8166 per day. As this is a major trunk road there is a high volume of HGVs. This section of the A350 has a speed limit of 40mph.</p> <p>Request for site visit with Highways representative and Wiltshire Councillor to discuss possible solutions.<br/>Arrange site visit with WC engineer to discuss proposals.</p> | <p><b><u>Discussion</u></b></p> <p>Plans issued to PC, LHFIG agreed to contribute £1500 towards signing and lining scheme.<br/>LHFIG £1500<br/>LDPC £ 488</p> <p><b><u>Action</u></b></p> <p>Designs to be confirmed and let SD know.</p>   | LDPC                             |
| 5.15 | <b>17-22-10</b> Longbridge Deverill - street name plate     | <p>Street name plate missing for Jersey Hill. It was knocked down many years ago by a grass cutting tractor. Delivery drivers and visitors unable to locate the road.</p> <p>Request for new street name plate to be installed.<br/>Group support and allocated funding. LDPC contribution confirmed.</p>   | <p><b><u>Discussion</u></b></p> <p>LHFIG agree contribution of £300</p> <p><b><u>Action</u></b></p> <p>Send plan to PC</p>  | SD                               |
| 6    | <b>New Requests submitted since last meeting</b>            |   |   |                                  |
| 6.1  | 17-22-11 A3098 Chapmanslade Primary School                  | <p>CPC in talks with Martin Rose regarding the possibility of creating a lower risk space in village centre near the primary school. MR advised 2 possible solutions on the A road:</p> <p>A) Small abutment of the footway into the road to calm traffic.</p> <p>B) Area of the High St adjacent to the school for a 20mph speed limit during school times.</p> <p>MR states a topographical survey will be required,</p>  | <p><b><u>Discussion</u></b></p> <p>Scheme would require Topographical Survey at an estimated cost of £2000. LHFIG agree contribution of £1500 (75%)<br/>ChapPC agree £500 (£25%)<br/>20mph at school times refer to TAOSJ</p> <p><b><u>Action</u></b></p> <p>Plan to be sent to SD for location of proposed scheme to get topo quote.</p> | <p>ChapPC</p> <p>ChapPC (PH)</p> |

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|     | Item   | Update from previous meeting   | Actions & Recommendations   | Who   |
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|     |  | CPC could provide funding upto 50% depending on total cost of survey.  |   |       |
| 6.2 | 17-22-12 Warminster Victoria Rd/Grovelands Way Junction-Waiting restrictions | Residents on North side of Victoria Rd parking for long periods opposite the junction, in conjunction with other vehicles parking for short periods of time opposite the Co-op, as well as illegal parking by the Co-op this all obstructs the turning lane and makes entry/egress into Grovelands as well as properties on South side dangerous. Also obstructing visibility of the pedestrian crossing where vehicles park on approach on coloured surfacing. Suggests possible movements of waiting restrictions from North Side to South Side. | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |
| 6.3 | 17-22-13 Warminster Upper Marsh Road/Weymouth St-Waiting Restrictions        | Parking issues in and around Upper Marsh Road/Weymouth Street.   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |
| 6.4 | 17-22-14 Warminster King St/Brook St-Waiting restrictions                    | Parking issues at junction of King St/Brook St/Fore Street   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |
| 6.5 | 17-22-15 Warminster Portway Lane/Holly Bush Road-Waiting restrictions        | Parking issues at junction of Portway Lane/Holly Bush Road   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |
| 6.6 | 17-22-16 Warminster Sambourne Rd   | Parking restrictions and lining review particularly near the school  | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |
| 6.7 | 17-22-17 Warminster Sambourne School   | Headteacher request safety barrier and hatch markings at entrance of school.   | Refer to TAOSJ or/and see above   | WTC   |
| 6.8 | 17-22-18 Warminster Boreham Rd-Disabled bays                                 | Request for disabled bays x2 by St Johns Churchyard.   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost. | SD/TD |

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|      | Item  | Update from previous meeting  | Actions & Recommendations  | Who       |
|------|---|---|--|-----------|
| 6.9  | 17-22-19 Warminster<br>The Maltings/Pound<br>Street Waiting<br>restrictions | Requested to amend waiting restrictions in Pound Street with additional new ones.   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost.                                    | SD/TD     |
| 6.10 | 17-22-20 Warminster<br>Victoria Road-Waiting<br>restrictions                | Dangerous and illegal parking around junction of Victoria Road  | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost.                                    | SD/TD     |
| 6.11 | 17-22-22 Warminster<br>Ash Walk Lane-HGV<br>Issues                          | HGV issues going down Ash Walk and getting stuck trying to get to Manor Gardens from B3414 Church Street.   | <b>Discussion</b><br>Site to be looked at when officer time allows. LHFIFG agree contribution of £600  | SD        |
| 6.12 | 17-22-23<br>Boyton/Sherrington-<br>HGV Issues                               | Large vehicles knocking bollards wall and verge. Wants HGVs banned (cannot do as no other access for them) Suggest Road markings/signing looked at. | <b>Discussion</b><br>Site to be looked at when officer time allows   | SD        |
| 6.13 | 17-22-24 Bishopstrow<br>Main Street-Parking<br>issues                       | Residents parking on both sides of road leaving narrow gaps for people to squeeze through, drivers sometimes mounting pavements.                    | <b>Discussion</b><br>Site to be looked at when officer time allows   | SD        |
| 6.14 | 17-22-25 Codford<br>Salisbury Road-<br>Speeding issues                      | Apparent speeding vehicles along Salisbury Road, especially between 4-10pm.   | <b>Discussion</b><br>Site to be looked at when officer time allows   | SD        |
| 6.15 | 17-22-26 Codford<br>Salisbury Road-Street<br>Lighting                       | No lighting on footway near residents' home, street light request.  | <b>Discussion</b><br>Site to be looked at when officer time allows   | SD        |
| 6.16 | 17-22-27 Warminster<br>Alcock Crest no.11-16-<br>Parking restrictions       | Requesting parking restrictions   | <b>TRO consideration</b><br>Engineer to discuss with TC location, engineer to investigate, design and cost.                                    | SD/TD     |
| 6.17 | 17-22-28 Warminster<br>B3414 Sydenhams<br>R/A                               | Speeding issues towards roundabout, complaints that camber of road is significant. Suggests 20mph and look at Camber.                               | <b>Discussion</b><br>New R/A being constructed in future which will help. Possible maintenance of red surface needs looking at by area office. | WCArea/DB |

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|          | Item   | Update from previous meeting  | Actions & Recommendations  | Who    |
|----------|--|---|--|--------|
| 6.18     | 17-22-29 Warminster Bradley Road-speeding issues   | Request for a 30mph speed limit   | <p><b><u>Discussion</u></b></p> <p>Metrocounts required/ordered.</p>   | WTC/TD |
| 6.19     | 17-23-1 Corsley A362 to A36 Picket Post R/A-HGV Signing  | More HGV signing required due to non-compliance of 18T weight Limit.  | <p><b><u>Discussion</u></b></p> <p>To be look at when officer time allows. Incorrect 17T sign needs replacing and relocated potentially. LHFFIG agree contribution of £1000.</p>   | SD     |
| 6.20     | 17-23-2 Horningsham Street nameplates  | No street nameplates in West Common, Anchor Barton, Hitcombe Bottom, Gentle Street, Rowe's Hill, White Street. Request for new signs.                         | <p><b><u>Discussion</u></b></p> <p>PC confirm approval has been sought. LHFFIG agree contribution of £1500 (75%) and HPC £500 (25%)</p> <p><b><u>Action</u></b></p> <p>PC to let SD know location of signs. SD to look at when officer time allows</p> | HPC    |
| 6.21     | 17-23-3 Corsley RoW  | Provide posts and postcrete for new RoW works £1884.80 contribution required (71% of costs found from other sources). (Paul Millard-RoW,to order if approved) | <p><b><u>Discussion</u></b></p> <p>Group agreed to support the ROW request for posts and postcrete for specified works. LHFFIG agree to contribute £3000</p> <p><b><u>Action</u></b></p> <p>WCRoW to order materials (SD to provide cost code)</p>     | PM     |
| <b>7</b> | <b>AOB</b>   |   |  |        |
| 7.1      | The new Term Maintenance Contract (TMC) has been awarded to Milestone. Ringway will cease working for the County end of March, most on ground works will stop beginning March to allow for changeover, this could cause delays to some schemes but disruption will be kept to a minimum. |   |  |        |

|     | Item   | Update from previous meeting | Actions & Recommendations | Who |
|-----|--|------------------------------|---------------------------|-----|
| 7.2 | Annual waiting restriction review is underway, the deadline for any new Waiting restriction requests for financial Year 2023/24 is 1 <sup>st</sup> September 2023, this will then allow time during the winter months for the TRO's to be written and legal orders produced, then if no objections can be laid on the ground in the spring when weather improves.  |                              |                           |     |
| 8.  | <p><b>Agreement of Priority schemes</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p><b>Issues highlighted in Yellow are awaiting approval from the Area board</b></p> <ol style="list-style-type: none"> <li>1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 - <b>£7000</b> (CATG - £5250, Maiden Bradley PC £1750.00)</li> <li>2. 17-20-9 A362 Corsley Heath – Speed Limit Review - <b>£2500</b> (CATG £1875.00, Corsley PC £625.00)</li> <li>3. 17-21-3 Park Lane, Heytesbury warning signs - <b>£1,000</b> (CATG £750, Heytesbury PC £250)</li> <li>4. 17-21-4 Heytesbury village various dropped kerbs in the village - <b>£4,500</b> (CATG £3,375, Heytesbury PC £1,125)</li> <li>5. 17-19-2 A36 / B390 Chitterne road marking improvements - <b>£800</b> (CATG £800)</li> <li>6. 17-21-9 A3098 Chapmanslade street lighting improvements - <b>£6,050</b> (CATG - £4,537.50, Chapmanslade PC £1,512.50)</li> <li>7. 17-21-10 Corsley, Sturford Lane Signing &amp; Road Marking improvements - <b>£1,200</b> (CATG - £900, Corsley PC £300)</li> <li>8. 17-21-15 A350 Crockerton dropped kerb - <b>£1,000</b> (CATG - £750, LDPC - £250)</li> <li>9. 17-21-17 Horningsham Heavens Gate car park signing improvements - <b>£1,000</b> (CATG - £750, HPC - £250)</li> <li>10. 17-21-14 A350 Upton Scudamore bus shelter replacement (Warminster bound shelter)- <b>£7,000</b> (CATG - £5,250, USPC - £1,750)</li> <li>11. 17-21-2 High Street junction with Broadleaze, Codford parking direction sign - <b>£500</b> (CATG - £375, Codford PC - £125)</li> <li>12. 17-21-18 Horningsham Water Lane road markings - <b>£1,000</b> (LHFIG - £750, HPC - £250)</li> <li>13. 17-22-1 A362 Corsley village gates - <b>£4,600</b> (LHFIG - £3,450, Corsley PC - £1,150)</li> <li>14. 17-22-2 A362 Corsley SID sockets - <b>£1,000</b> (LHFIG - £750, Corsley PC - £250)</li> <li>15. 17-22-3 A362 Corsley horse warning signs - <b>£1,200</b> (LHFIG - £900, Corsley PC - £300)</li> <li>16. 17-22-4 Bishopstrow SID socket/post - <b>£500</b> (LHFIG £375, BPC £125).</li> <li>17. 17-22-6 Warminster Chapel St/Bread St HGV signing - <b>£800</b> (LHFIG £600, WTC £200).</li> <li>18. 17-22-7 WR Review Batch 001 for Warminster LHFIG area - <b>£7,000</b> (£1,750 contribution distribution TBC)</li> <li>19. 17-20-16 Warminster Factory Lane/West Parade HGV signing &amp; road markings - <b>£1,000</b> (LHFIG £750, WTC £250).</li> <li>20. 17-22-8 A350 Upton Scudamore bus shelter replacement (Westbury bound shelter) - <b>£7,000</b> (CATG - £5,250, USPC - £1,750).</li> <li>21. 17-22-10 Longbridge Deverill, Jersey Hill – street name plate - <b>£500</b> (LHFIG £375, LDPC £125).</li> <li>22. A362 Corsley speed limit assessment - <b>£2,500</b> (To be fully paid by LHFIG budget).</li> <li>23. 17-22-9 A350 Longbridge Deverill Pedestrian safety, signs and lines - £1950 (LHFIG £1500, LDPC £ 450)</li> <li>24. 17-22-11 A3098 Chapmanslade Primary School footway improvements TOPO £2000 (LHFIG £1500, CPC £500)</li> <li>25. 17-22-22 Warminster Ash Walk Lane HGV Sign - £600 (LHFIG £450, WTC £150)</li> <li>26. 17-23-1 Corsley A362 to A36 Picket Post HGV signing - £1000 (LHFIG £750, CPC £250)</li> <li>27. 17-22-2 Horningsham Nameplates - £2000 (LHFIG £1500, HPC £500)</li> <li>28. 17-22-3 Corsley RoW works – LHFIG £3000</li> </ol> |                              |                           |     |

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|    | Item                                  | Update from previous meeting | Actions & Recommendations | Who |
|----|---------------------------------------|------------------------------|---------------------------|-----|
| 9. | Date of Next Meeting TBC via MS Teams |                              |                           |     |

## Highways Officer – Kate Davey

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£9,148.30**.

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications – none.